

To ensure a proper fit, be precise, accurate and complete all the requested information in the sizing form. Wear a uniform shirt, duty pants and duty belt when being measured. Do not artificially adjust your belt height. Do not sit or stand artificially erect. Have another person conduct the measuring. Use a vinyl or cloth measuring tape. Do not over or under measure.

1 Waist/Girth Measurement:



(Standing) With officer wearing duty belt and standing with arms at side, measure around the officer's waist at the widest point. This is generally 2-inches above the duty belt or along the navel line. It is extremely important to have a relaxed stomach for the most accurate measurement. Record the measurement.

2 Chest Measurement:



(Standing) With the officer standing in front of you with arms raised in a "T" position, wrap measuring tape around his chest at the widest point. Arms are then lowered to the sides in a relaxed position. Record the measurement.

3 Front SEATED Measurement:



(Seated) With the officer seated in a relaxed position, begin your measurement 1-inch below the clavicle 'notch' to a point approximately 1-2 inches above the top of the duty belt. Keep the tape straight and ask the officer to stand while holding the top of the tape in place so you can see where the bottom of the panel will be while in a 'seated' and 'standing' position. **The seated measurement is the most critical**, as it ensures the delivered vest front panel bottom edge will not touch the duty belt or its accessories while the officer is seated or standing. Record the measurement.

4 Back STANDING Measurement:



(Standing) While standing and with arms relaxed at their sides, locate the natural shoulder line and select a parallel point in the middle of the back. (Typically, the back shoulder seam on a uniform shirt.) From that location, measure down to a point approximately 1-2 inches above the duty belt equipment, ensuring that the bottom edge will not compromise the accessories on the officers's duty belt. Record the measurement.